

MINUTES OF BOARD MEETING
Manitowoc Board of Education
January 24, 2017

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 11:00 a.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Ms. Elizabeth Williams, Mr. Dave Nickels, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty. Members absent: Ms. Catherine Shallue, Ms. Karen Rohrer

Motion was made by Barbara Herrmann, seconded by Elizabeth Williams, and unanimously carried (5-0) by roll call vote, to move into closed session for the purpose of considering the annual performance evaluation of the Superintendent of Schools of the School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; and the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. secondary administrative contracts, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The regular meeting of the Board of Education was called to order by Board President Keith Shaw at 12:05 p.m.

Karen Rohrer had arrived during closed session.

The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

A motion was made by Karen Rohrer, seconded by Barbara Herrmann, and unanimously carried (6-0), to approve the minutes of the December 13, 2016, regular meeting.

Board President Shaw acknowledged correspondence received from the City of Manitowoc relative to an annexation, and correspondence from the McKinley Academy Board.

Jefferson fifth grade teacher, Courtney DeArmond, and five 5th grade students reported on a community project to create neck warmers for fifth grade students. They also shared their authentic expert writing pieces.

Finance & Budget Committee Chairperson Karen Rohrer gave a brief update on the January 3, 2017, meeting at which Mardi Burns and Lisa Metcalf talked about the Request for Proposal (RFP). At the committee meeting, Director Mischler gave three scenarios relative to how the 2017-18 revenue limit might affect the 2017-2018 budget. No state information was available. Karen Rohrer indicated that committee meeting minutes were available if anyone wanted more specific information.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Barbara Herrmann, and unanimous carried

(6-0) to approve voucher #728 totalling \$2,984,237.04 and voucher #731 totalling \$2,535,693.96, for a total of \$5,519,931.00. The financial report for the month ending December 31, 2016, was presented.

On motion by Barbara Herrmann, seconded by Elizabeth Williams, the Board unanimously (6-0) approved the scholarships available from the Manitowoc Board of Education Trust Fund for initial or continuing student loans for 2017.

On motion by Elizabeth Williams, seconded by Karen Rohrer, the Board unanimously (6-0) approved the availability of up to a maximum of \$300,000 in funds from the Manitowoc Board of Education Trust Fund for initial or continuing student loans for 2017.

Director Joyce Greenwood-Aerts presented the Personnel Report consisting of three retirements and two resignations, three professional staff and eight support staff appointments, and extra-curricular stipends. The number of recent custodial/maintenance vacancies was addressed. On motion by Barbara Herrmann, seconded by Linda Gratz, the Board unanimously approved (6-0) the Personnel Report as presented and the contracts considered and approved in closed session.

Superintendent Holzman acknowledged the Superintendent and Directors Report. Board members had the opportunity to ask additional questions.

Superintendent Holzman's district activity report included the fact that May 26, 2017, would be a weather-related makeup day for the district. He encouraged Board members and the public to attend district activities, such as band concerts and athletic events. He also indicated that a report will be forthcoming on the recent State Education Convention.

The last mission/vision committee meeting was cancelled due to inclement weather, but is rescheduled for February 7, 2017.

Superintendent Holzman and Pupil Services Director Joanne Metzen discussed factors that affect open enrollment caps for regular and special education students. After considerable discussion and questions, Linda Gratz made a motion, seconded by Karen Rohrer, for the board to approve the number of special education spaces available for the 2017-2018 school year as outlined in the presented document. It was noted that the MPSD does not have a cap on regular education spaces. Motion passed unanimously (6-0).

On motion brought from the Curriculum Committee meeting of November 22, 2016, the following policies were brought forward for a first read: Policy 5451.01 – Wisconsin Academic Excellence Scholarship; Policy 5630.01 – Seclusion and Restraint with Students; Policy 8330.01 – Unauthorized Acquisition of Student Personal Information.

After discussion, on motion by Elizabeth Williams, seconded by Karen Rohrer, the Board approved the out-of-state travel request for Wilson Jr. High School's language trainer Jessica

Schultz to attend an Introductory (Language Trainer) Workshop in New Hampshire on July 18 and 19, 2017. Expenses will be paid from the special education budget. The Board requested that future out-of-state travel requests are accompanied by all travel costs, whether actual or estimates.

On motion by Barbara Herrmann, seconded by Karen Rohrer, and unanimously carried (6-0), the meeting adjourned at 1:00 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President